

In relation to: Covid-19 (This Risk Assessment should be used in conjunction with the whole school Risk Assessment and is not a stand-alone document) Most people who are infected with Covid19 will experience mild symptoms, such as a cough and a fever, and will recover without the need for specialist treatment. Evidence suggests that children and adolescents are less likely to develop severe symptoms of the disease, but can still transmit the disease to others.

The aim of this risk assessment is to reduce the risk of spreading Covid-19 within the OOSC setting as far as possible, by identifying and implementing measures that will help to keep staff, children and their families safe from infection.

The overarching principle is to reduce the number of contacts between children and staff and all adults associated with the school through keeping groups separate in bubbles and through maintaining distance wherever possible

- Ideally adults should maintain distance from each other and from children when circumstances allow
- Avoid face to face contact and minimise time spent within 1 metre of anyone
- Avoid spending more than 15 minutes within 2 metres of anyone

Prevention - We must always:

- Minimise contact with individuals who are required to self-isolate by ensuring they do not attend the school.
- Ensure face coverings are used in recommended circumstances.
- Ensure everyone is advised to clean their hands thoroughly and more often than usual.
- Ensure good respiratory hygiene for everyone by promoting the 'catch it, bin it, kill it' approach.
- Maintain enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents.
- Consider how to minimise contact across the site and maintain social distancing wherever possible.
- Keep occupied spaces well ventilated.
- Promote and engage in asymptomatic testing.

In specific circumstances:

- Ensure individuals wear the appropriate personal protective equipment (PPE) where necessary.
- Response to any infection - we must always:
- Promote and engage with the NHS Test and Trace process.
- Manage and report confirmed cases of coronavirus (COVID-19) amongst the school community.
- Contain any outbreak by following local health protection team advice.

Date: 01/03/2021

Person responsible for Risk Assessment: Sharon Cottle

ISSUE	HOW TO MANAGE IT	WHO WILL BE INFORMED		
Hazard/Issue	What procedures will be in place?	Parents	Staff	Children
<u>Possible spread of Covid-19</u>	<u>Someone becomes unwell with Coronavirus symptoms whilst at the setting</u>			
Children, Staff Displaying symptoms	<ul style="list-style-type: none">Follow the whole school guidance when a child or staff member becomes unwell during their time at the setting. Government guidance should be followed to reduce and minimise the risk of spread within the setting.	✓	✓	✓
Confirmed case in the school/setting	<ul style="list-style-type: none">Ensure any staff member or child do not attend the setting if they are unwell with Coronavirus (covid-19) symptoms or have tested positive and that the latest public health advice is followed regarding the isolation period.	✓	✓	✓
Asymptomatic Covid -19 testing	<ul style="list-style-type: none">Follow the whole school guidance which sets out guidance on close contacts and isolation periods to be followed.Follow the whole school guidance on Asymptomatic testingStaff in school will continue to test with LFD (Lateral Flow Devices) twice a week on a Wednesday and Sunday.	✓ ✓	✓ ✓	

<i>Enhanced Cleaning</i>	<ul style="list-style-type: none"> • <i>An enhanced cleaning regime must be implemented ensuring surfaces, furniture and toys are cleaned after every use and between groups(bubbles)</i> 	✓	✓	✓
	<ul style="list-style-type: none"> • <i>Communal areas such as toilets, hand washing facilities should be cleaned regularly.</i> 	✓	✓	✓
	<ul style="list-style-type: none"> • <i>Extra attention should be paid to cleaning frequent touch points such as door handles and light switches</i> 	✓	✓	
	<ul style="list-style-type: none"> • <i>All waste must be disposed of in a hygienic and safe manner using the lidded bins provided. These will be checked and emptied in accordance with the whole school risk assessment.</i> 	✓	✓	✓
	<ul style="list-style-type: none"> • <i>Any cleaning equipment used will be disposable and will be disposed of after use, in a hygienic and safe manner.</i> 	✓	✓	
<i>Ventilation</i>	<ul style="list-style-type: none"> • <i>Windows and doors should remain open to keep the area well ventilated and to limit the spread of the virus.</i> 	✓	✓	✓
	<ul style="list-style-type: none"> • <i>To minimise the spread of the virus children will be kept in their year group bubble.</i> 	✓	✓	✓
<i>PPE</i>	<ul style="list-style-type: none"> • <i>Follow whole school guidance which will be reviewed at Easter and will continue to follow guidance set out by the government.</i> 	✓	✓	✓

	<u>Fire Procedures</u>			
	<ul style="list-style-type: none"> Evacuation procedures will be updated to include different exit and assembly points for each year group bubble. 	✓	✓	✓
	<ul style="list-style-type: none"> Any changes made to the way the building is used will not impact the safety of fire exits. All exits will be kept clear of obstructions. 	✓	✓	✓
	<ul style="list-style-type: none"> Each group bubble will have a designated member of staff to lead the evacuation, check the area and take the register. 	✓	✓	✓
	<u>First Aid Procedures</u>			
	<ul style="list-style-type: none"> Each play space will have access to their own First Aid kit bag to enable a quick response to any accidents within their year group bubble. 	✓	✓	✓
	<ul style="list-style-type: none"> Each area will have a designated first aider at all times 	✓	✓	
	<ul style="list-style-type: none"> OOSC will follow the whole school guidance regarding PHE advice (flowchart) for use of PPE whilst dealing with a first Aid incident. 	✓	✓	
	<ul style="list-style-type: none"> All first aid incidents should only be dealt with by a qualified first aider. 	✓	✓	✓
	<ul style="list-style-type: none"> Any accident forms and medication forms will be put on a clipboard and parents will be handed it to sign when they collect their child. 	✓	✓	

<i>Activities and equipment</i>	<i>Pen and clipboard will be cleaned after each use.</i>			
	<u><i>Minimising contamination being brought in from home</i></u>			
	<ul style="list-style-type: none"> <i>No water bottles will be brought in from home, instead children will be provided with water at the setting. Jugs and cups will be provided for each year group bubble and will be washed by a staff member using the dishwasher.</i> 	✓	✓	✓
	<ul style="list-style-type: none"> <i>Children will not be permitted to bring play equipment from home into the setting.</i> 	✓	✓	✓
	<ul style="list-style-type: none"> <i>Borrowed clothing being returned to school will be quarantined for 72 hrs before being available for use.</i> 	✓	✓	
	<u><i>Minimising contamination of equipment within the setting</i></u>			
	<ul style="list-style-type: none"> <i>All toys, equipment and items required for play and learning experiences will be thoroughly clean between uses and between year group bubbles.</i> 	✓	✓	✓

	<ul style="list-style-type: none"> Each year group bubble will have access to outdoor play equipment which is assigned to their group only. This equipment will be cleaned after each use and stored in their group bubbles designated area. 	✓	✓	✓
	<ul style="list-style-type: none"> Malleable activities such as playdough, sand and water will be available but strict hygiene regimes will be in place, ensuring hands are washed before and after use. The malleable resource will not be shared across group bubbles and will be discarded after each session. 	✓	✓	✓
	<ul style="list-style-type: none"> To minimise access to soft furnishings such as cushions the TV room will be out of use at this time. 	✓	✓	✓
	<ul style="list-style-type: none"> Each year group will have access to their own outdoor play zone, using allocated entrance and exit to access the play zone safely. These will be: Little Owls: Outside the group room Year 1: Muga Playground/ Scrapshack playground (depending on the weather) Year 2: Main Playground area 	✓	✓	✓
	<p><u>Food hygiene and preparation</u></p> <ul style="list-style-type: none"> Staff will follow normal food hygiene and safe working systems already in place whilst preparing food. 	✓	✓	

Minimising contacts	<ul style="list-style-type: none"> It may be necessary to provide some intimate care, where possible staff will encourage the child to clean and change themselves. If this is not possible follow the government guidance by wearing the usual PPE such as gloves and plastic apron. 	✓	✓	✓
	Drop off and collection of children			
	<ul style="list-style-type: none"> Only one parent will be asked to drop their child to and collect their child from the setting in line with government guidance and the whole school risk assessment. 	✓	✓	✓
	<ul style="list-style-type: none"> In line with Government guidance and the whole school risk assessment parents will not be given access to the school building. They will be required to wait outside the setting when dropping and collecting their child/ children. Social distancing should be maintained at all times and parents should wait until the ramp area is clear before entering as another parent leaves. Parents will be required to drop or collect their child at the correct entrance, year 2 at the 	✓	✓	✓

