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Dear Parents and Carers

This letter provides information relating to the protective measures we propose to adopt to ensure children returning to school in September are as safe as possible. These arrangements are subject to variation should Government advice change.

I am mindful of the need to make the transition into school as easy as possible for our pupils given the unprecedented nature of current circumstances. Our plan involves implementing what we feel is the safest, most appropriate strategy for our pupils and staff but it may not be the same plan as other schools – every school is unique and we are doing what we feel is best for our own school community.

Schools are being asked to refrain from using any type of rota system so, from September, we intend to welcome back all pupils every week day by keeping them in allocated 'bubbles' consisting of 30 children. The overarching principle behind our plan is to reduce the number of contacts between staff and children by keeping groups separate and by maintaining distance wherever possible, although it is clearly stated and acknowledged that young children struggle with social distancing. We will do whatever is reasonably practicable to maintain distance between adults and children, as well as between adults and other adults.

KEY POINTS TO NOTE FROM OUR PLAN:

- ▶ No child who shows any sign of illness, or who is living in a household where others are unwell, should be brought into school, for the safety of everyone.
- ▶ There is clear guidance for what to do if someone is unwell with Coronavirus symptoms. The Test & Trace procedure will be used if necessary
- ▶ There will be no access to Home Learning unless children need to be kept at home due to cases of Coronavirus in the school.
- ▶ Bubble size will accommodate 30 children
- ▶ Pupils will be in a 'bubble' with a maximum capacity of 30 children along with a Teacher and Teaching Assistant. Other adults may be involved in teaching the bubble at specific points during the week e.g. a P.E session (led by Premier Education)
- ▶ Children will remain in their bubble throughout the day and every time they come into school. The bubble will move around together, including eating together and playing and learning together outside in designated areas
- ▶ Smaller intervention groups will have a designated space outside the classroom but will only include children from the same 'bubble'
- ▶ Mixing between year groups will not occur and opportunities to mix within year groups will be significantly restricted
- ▶ Usual timetabled features e.g. Premier Education, PPA, Interventions, Nurture Support, changing books etc. will resume but there will be limited opportunities for singing
- ▶ Different areas of the school e.g. hall, dining room, designated intervention spaces will be used



- ▶ Out of School Care provision will resume for JHSW pupils
- ▶ There will be staggered entry and exit times and separate entry and exit procedures
- ▶ Drop off and collection points will be clearly communicated and social distancing markers will be in place. Identified routes must be adhered to.
- ▶ Only one parent/carer should bring or collect their child and children must stand with their parent/carer at all times
- ▶ Classrooms will be set up with group tables and whole class carpet areas
- ▶ Children will bring book bags and P.E bags to school and will take reading books home regularly
- ▶ Everyone staying at school all day will have a packed lunch - until at least October half-term
- ▶ Parents/carer should provide fruit snacks for morning break times
- ▶ No water bottles should be brought in – water will be available in classes throughout the day.
- ▶ There will be restrictions placed on the number of visitors within the school
- ▶ There will be restricted access for parents into the school – mainly email/telephone communication
- ▶ Correct school uniform should be worn including school shoes
- ▶ A full P.E kit should be provided in a drawstring bag that will stay in school
- ▶ There will be a limited range of soft furnishings, soft toys and toys that are hard to clean in teaching areas
- ▶ Learning resources will be cleaned regularly
- ▶ Only specific items may be brought into school – e.g. on designated Show & Tell days
- ▶ Bikes and scooters may be left at school

On 1st September you will receive a letter giving instructions as to where to queue but the staggered entry and exit times are as follows:

Year Group	Start Time	End of morning session for part time attendees	End Time
Early Years	8.45am	11.45am	3.15pm
Foundation Stage	9.00am	12 noon	3.05pm
Year One	8.50am	n/a	3.10pm
Year Two	8.45am	n/a	3.15pm

Packed Lunches

Every child will require a packed lunch, provided from home, until 21st September. After this date we will continue with packed lunches until at least October half term but there will be the option for FS and KS1 parents to order a packed lunch from Chartwells, our meal provider. Letters about arrangements for ordering will be sent to you during the week commencing 7th September with details of how to login to the Parentpay portal. These packed lunches will be provided free of charge. Please note that the deadline for ordering a lunch is always midnight on Tuesday of the week before the meal is provided. If you do not order by the deadline you will need to provide your child with a packed lunch for the following week.

We have spent a considerable amount of time planning our provision for September, following appropriate guidance. We will use our best endeavours to facilitate all we have planned and on 1st September you will receive another communication from us providing you with more detail regarding arrangements for the beginning of the academic year.

Thank you for your continuing support as we prepare for the future normal at John Hampden.

Yours sincerely



Sue Barnes
Head Teacher



James Edley
Chair of Governors

